



Researcher Analyst (Professional Grade III)

The Housing Agency is a government body working with the Department of Housing, Local Government and Heritage, Local Authorities and Approved Housing Bodies (AHBs) in the delivery of housing and housing services.

The Agency's vision is to achieve an integrated housing system, meeting the nation's housing needs and promoting sustainable communities. It does this by providing evidence-based housing insights and data that inform thinking and policy making; by working with others to enable the delivery of housing solutions and implement programmes and actions in Government housing policy; and by equipping itself and its stakeholders with the capacity required to respond quickly and effectively to challenges in the housing system.

The Agency's work to deliver sustainable and affordable housing for all is framed under three broad themes:

- Being a centre for housing knowledge;
- Bridging housing supply and demand; and
- Building capacity for housing.

We provide a broad range of services including:

- Assisting local authorities with all aspects of their housing function
- Supporting affordable housing initiatives including cost rental and affordable purchase schemes
- Housing acquisitions and property sourcing for social housing
- Managing the Croí Cónaithe Fund
- Technical advice and supports to local authorities and AHBs regarding capital construction and refurbishment projects and procurement.
- Financial appraisals of AHB funding applications
- Co-ordination of the Housing First initiative
- Mortgage to Rent
- Research, financial analysis and policy advice.
- Pyrite Remediation and the Defective Concrete Block Schemes
- Land development and management.
- Loan Underwriting
- Housing practitioner training and information
- National Housing Strategy for Disabled People

Further information on The Housing Agency is available at www.housingagency.ie

The Housing Agency is now seeking applications for a **Researcher Analyst (Professional Grade III)**. This is a permanent post. This post is based in our offices in Dublin 2. The Housing Agency operate a Blended Working Policy.

Duties and Responsibilities

- Collate secondary data on housing and undertake analysis.
- Clearly present and communicate housing data to help understand emerging trends.
- Carry out and write up results of research studies and evaluations on housing matters as assigned by the Head of Research
- Assist with research procurement.
- Supervise and ensure the successful completion of any research projects carried out by external organisations or individuals contracted by the Housing Agency
- Liaise with external service providers as required.
- Assist in the production of policy advice to the Department of Housing, Planning and Local Government, as requested.
- Promote the findings and policy implications of research to key audiences.
- Assist in the production of good practice guidelines for housing practitioners.
- Undertake any other specific functions as may be required from time to time.

Qualifications and Experience.

- An appropriate third level qualification, ideally to Masters Level, in a relevant discipline such as: social policy, sociology, statistics, data analytics, geography, urban and regional planning and/or economics
- Candidates should have a broad research experience and be skilled in both qualitative and quantitative methodologies.
- Candidates must have successfully undertaken an independent research project.

Skills and Competencies

- **Analysis and Decision Making** - proven experience of using a range of research methodologies as appropriate; demonstrates strong analytical and data interpretation skills.
- **Project Management** - successfully manages a range of different projects and work activities at the same time ensuring deadlines are met and budgets are adhered to.
- **Drive and Commitment** - strives to perform at a high level, is customer-focussed and upholds high standards of honesty, integrity, and ethics.
- **Communication Skills** – can summarise, document, report, and present findings in a clear way to a variety of audiences.
- **Specialist Knowledge** - knowledge of housing, homelessness and related social policy, IT, and use of statistical, data analysis and visualisation packages (eg SPSS, Nvivo, Tableau, Excel).

Salary Scale – Professional Accountant Grade III (Civil Service Scales)

€37,583 - €40,080 - €40,748 - €44,080 - €47,424 - €50,767 - €54,197 - €56,361 - €58,538
- €60,731 - €62,912 - €65,099 - €67,286 - €69,465 - €71,664

LSI 1 €74,093

LSI 2 €76,519

New entrants will be appointed on the first point of the scale in line with government policy. Different terms and conditions may apply if immediately before appointment you are a currently serving civil/public servant.

Eligibility to compete:

Candidates should note that eligibility to compete is open to citizens of the European Economic Area (EEA). The EEA consists of the Member States of the European Union along with Iceland, Liechtenstein and Norway. Swiss citizens under EU agreements may also apply. To qualify candidates must be citizens of the EEA by the date of any job offer. Eligible candidates must be:

- a) A citizen of the European Economic Area. The EEA consists of the Member States of the European Union, Iceland, Liechtenstein and Norway; or
- b) A citizen of the United Kingdom (UK); or
- c) A citizen of Switzerland pursuant to the agreement between the EU and Switzerland on the free movement of persons; or
- d) A non-EEA citizen who is a spouse or child of an EEA or Swiss citizen and has a stamp 4 visa; or
- e) A person awarded international protection under the International Protection Act 2015 or any family member entitled to remain in the State as a result of family reunification and has a stamp 4 visa; or
- f) A non-EEA citizen who is a parent of a dependent child who is a citizen of, and resident in, an EEA member state or Switzerland and has a stamp 4 visa

Closing date for Receipt of Applications – Wednesday 25th of September 2024 at 12:00 noon

Application Procedure

- All sections of the application form must be completed, incomplete applications will not be considered for shortlisting.
- Applications should be typed and submitted in PDF format to recruitment@housingagency.ie.
- Applications will not be accepted under any circumstances after the closing date and time.
- Canvassing by or on behalf of the applicant will automatically disqualify.
- All information must be provided on the formal application form. Additional information such as CVs, references, and certificates should not be attached to this form.

Should the person recommended for appointment decline or having accepted the position relinquish it or if any additional vacancy arises, the Agency may, at its discretion, select and recommend another person for appointment on the results of the selection process.



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